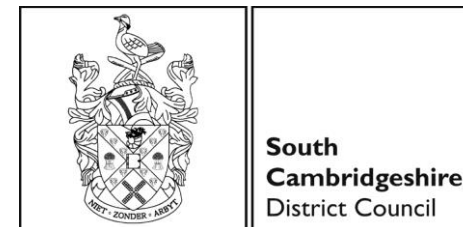


Notice of Key and Non-Key Decisions

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 1 October 2023



Notice is hereby given of:

- Key and Non-Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

If you have any queries relating to this Notice, please contact
Ian Senior on 01954 713028 or by e-mailing ian.senior@scambs.gov.uk

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith
Councillor Brian Milnes
Councillor Henry Batchelor
Councillor John Batchelor
Councillor Bill Handley
Councillor Tumi Hawkins
Councillor Peter McDonald
Councillor Brian Milnes
Councillor John Williams

Leader of the Council
Deputy Leader
Environment
Housing
Communities
Planning
Economic Development
Environment
Resources

Key and non-key decisions expected to be made from 1 October 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report being considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Part 1: Key Decisions						
Acquisition of 47 Affordable Homes, Sawston Key	To decide whether to proceed to contract to purchase 47 new homes in Sawston Parish. Confidential report	Cabinet	07 November 2023	Report contains commercially sensitive information.	Lead Cabinet member for Housing Kirstin Donaldson, Service Manager - Acquisitions and Development	Cabinet report publication expected on 30 October 2023
Aids & Adaptation Policy relating to council tenants Key	To approve the Aids & Adaptation Policy	Cabinet	07 November 2023		Lead Cabinet member for Housing Julie Fletcher, Service Manager – Housing Strategy	Cabinet report publication expected on 30 October 2023
Damp and mould policy Key	Members to approve a Damp & Mould Policy relating to council owned properties	Cabinet	07 November 2023		Lead Cabinet member for Housing Julie Fletcher, Service Manager – Housing Strategy	Cabinet report publication expected on 30 October 2023

Key and non-key decisions expected to be made from 1 November 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
<p>Greater Cambridge Local Development Scheme interim update</p> <p>Key</p>	<p>The Local Development Scheme (LDS) is a timetable for the production of new or revised documents that set out the planning policy framework for Greater Cambridge. The latest LDS was agreed by the Councils in 2022. The Councils are required to keep it up to date. This decision is to agree an interim update to the LDS.</p>	<p>Cabinet</p>	<p>Not before 07 November 2023</p>		<p>Lead Cabinet member for Planning</p> <p>Caroline Hunt, Strategy and Economy Manager, Jonathan Dixon, Planning Policy Manager</p>	<p>Cabinet report publication expected five clear working days before the meeting</p>
<p>Local Impact Report for the Cambridge Waste Water Treatment Plant Relocation Development Consent Order</p> <p>Key</p>	<p>The decision relates to the Council's Local Impact Report to be submitted for the Cambridge Waste Water Treatment Plant Relocation DCO.</p>	<p>Cabinet</p>	<p>07 November 2023</p>		<p>Lead Cabinet Member for Economic Development</p> <p>Philippa Kelly, Strategic Sites Manager, Chenge Taruvinga, Senior Planning Officer</p>	<p>Cabinet report publication expected five clear working days before the meeting.</p>
<p>Fees & Charges</p> <p>Key</p>	<p>Annual review and determination of fees and charges to be set by the Council from April 24.</p>	<p>Cabinet</p>	<p>05 December 2023</p>		<p>Lead Cabinet member for Resources</p> <p>Peter Maddock, Head of Finance</p>	<p>Report publication expected on 27 November 2023</p>

Key and non-key decisions expected to be made from 1 November 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Quarter 2 Performance report Key	To consider Council performance during July, August and September 2023	Cabinet	05 December 2023		Lead Cabinet member for Resources Kevin Ledger, Senior Policy and Performance Officer	Cabinet report publication expected on 27 November 2023
Annual Equality Scheme Update and Progress Report Key	To consider an update	Cabinet	12 March 2024		Lead Cabinet member for Resources Kevin Ledger, Senior Policy and Performance Officer	Cabinet report publication expected on 4 March 2024
Homelessness Strategy Key	To consider a revised Strategy.	Cabinet	12 March 2024		Lead Cabinet member for Housing Susan Carter, Service Manager - Housing Advice and Options	Cabinet report publication expected on 4 March 2024
Quarter 3 Performance report Key	To consider Council performance during October, November and December	Cabinet	12 March 2024		Lead Cabinet member for Resources	Cabinet report publication expected on 4 March 2024

Key and non-key decisions expected to be made from 1 November 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
	2023				Kevin Ledger, Senior Policy and Performance Officer	
Greater Cambridge Housing Strategy Key	To approve the draft Strategy to go out to public consultation	Cabinet	June 2024		Lead Cabinet member for Housing Julie Fletcher, Service Manager – Housing Strategy	Cabinet report publication expected five clear working days before the meeting.
Part 2: Non-Key Decisions						
Acquisition and Delivery of Rural Exception Site, Cottenham. Non-Key	To consider a confidential report by virtue of paragraph 3 of Sch. 12A to the Local Government Act 1972 (as amended).	Cabinet	07 November 2023	Report contains commercially sensitive information.	Lead Cabinet member for Housing Kirstin Donaldson, Service Manager - Acquisitions and Development	Confidential Cabinet report publication expected on 30 October 2023
Cost of Living update Non-Key	Members are asked to review and note the report and provide comments on any issues arising as required.	Cabinet	07 November 2023		Lead Cabinet Member for Communities Chris Riches, Project Officer (Cost of Living)	Cabinet report publication expected on 30 October 2023

Key and non-key decisions expected to be made from 1 November 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
<p>Medium Term Financial Strategy (First Submission)</p> <p>Non-Key</p>	<p>Review and ensure that Council is aware of the financial challenges over the medium-term.</p>	<p>Cabinet</p>	<p>07 November 2023</p>		<p>Lead Cabinet member for Resources</p> <p>Peter Maddock, Head of Finance</p>	<p>Cabinet report publication expected on 30 October 2023</p>
<p>Rural Shared Prosperity Fund</p> <p>Non-Key</p>	<p>Review, approve or amend the policy, application criteria and determination process for the Rural Shared Prosperity grant scheme</p>	<p>Cabinet</p>	<p>Not before 07 November 2023</p>		<p>Lead Cabinet Member for Economic Development</p> <p>Katherine Southwood, Business Support Projects Team Leader</p>	<p>Cabinet report publication expected on 30 October 2023</p>
<p>2023/2024 Revenue and Capital Budget Monitoring (Quarter 2)</p> <p>Non-Key</p>	<p>Consider the monitoring data and trends in respect of the 2023/24 budgets and issues.</p>	<p>Cabinet</p>	<p>05 December 2023</p>		<p>Lead Cabinet member for Resources</p> <p>Peter Maddock, Head of Finance</p>	<p>Report publication expected on 27 November 2023</p>
<p>Automated Teller Machine (ATM) Target Hardening Project Update</p>	<p>No decision. Just a progress update on a Community Safety Project, assessing the viability to use</p>	<p>Cabinet</p>	<p>05 December 2023</p>		<p>Lead Cabinet Member for Communities</p>	<p>Cabinet report publication expected on 27 November 2023</p>

Key and non-key decisions expected to be made from 1 November 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Non-Key	planters to target harden ATM sites around the District that have ben highlighted by Police as high risk of ram raiding. Funding was in form of UK Shared Prosperity Fund, improving South Cambs High Street project. Funding available 1 Apr 2024.				Linda Gallagher, Development Officer	
Bids and Savings Non-Key	Consider new Revenue bids and savings for 2024/2025.	Cabinet	05 December 2023		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 27 November 2023
Capital programme Update & New Bids Non-Key	Report Council's Capital Programme and new Capital bids from 2024/25	Cabinet	05 December 2023		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 27 November 2023
Health & Wellbeing Strategy Refresh Non-Key	To agree the refresh and direction of strategy, updated to reflect ICS strategy	Cabinet	05 December 2023		Lead Cabinet Member for Communities Gareth Bell,	Cabinet report publication expected on 27 November 2023

Key and non-key decisions expected to be made from 1 November 2023

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
					Communications and Communities Service Manager	
2023/2024 Revenue and Capital Budget Monitoring (Quarter 3) Non-Key	Consider the monitoring data and trends in respect of the 2023/24 budgets and issues.	Cabinet	12 March 2024		Lead Cabinet member for Resources Peter Maddock, Head of Finance	Report publication expected on 4 March 2024
Part 3: General Exception Notices						
None						
Part 4: Special Urgency Notices						
None						